



## Application for Employment

Date Received: _____	Received By: _____	Received Via: _____	Notified Via E-mail: _____
Comments: _____			

**We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital, or veteran status, or any other legally protected status.**

### FILL IN BY HAND USING BLACK INK - MAIL OR EMAIL ALONG WITH RESUME

Primary Position Applied For: _____		Date of Application: _____	
Last Name: _____	First Name: _____		Middle Name: _____
Physical Street Address: _____	City: _____	State: _____	Zip Code: _____
Telephone Number(s) Where You Can Be Reached: (list both primary & secondary numbers) _____		Social Security Number: _____	
E-mail Address: _____			
Are you at least 18 years of age?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever filed an application with us before? (If yes, give dates.)		Yes <input type="checkbox"/>	No <input type="checkbox"/> _____
Have you ever been employed with us before? (If yes, give dates.)		Yes <input type="checkbox"/>	No <input type="checkbox"/> _____
Are you currently employed?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
May we contact your present employer?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status? (Proof of citizenship or legal ability to work will be required upon employment.)		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you a military veteran? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Are you available to work: Full Time? <input type="checkbox"/> Part Time? <input type="checkbox"/> Evenings? <input type="checkbox"/> Weekends? <input type="checkbox"/>			
Are you currently on layoff status and subject to recall?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have transportation available?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you been convicted of a felony? <small>Conviction will not necessarily disqualify an applicant from employment.</small>		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, explain: _____			
List Other Positions In Which You Would Be Interested: _____ _____		On what date would you be available for work?: _____	
		Annual Salary Requirements: \$ _____/Year	
How did you learn about this job opening? Walk-In <input type="checkbox"/> Help Wanted Ad <input type="checkbox"/> Employment Agency <input type="checkbox"/> Other (Specify) <input type="checkbox"/> KY State Employment Office <input type="checkbox"/> WebSite <input type="checkbox"/> Friend / Relative <input type="checkbox"/> _____			

**OMEGA TECHNOLOGY GROUP, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

# Education

All items must be completed. Attaching or enclosing a resume without completing the application form is insufficient and will not be accepted.

	Name and City/State School	Course of Study	Years Completed	Date Completed	Diploma / Degree
High School					
Undergraduate School					
Graduate School					
Other (Specify)					

Describe any specialized training, apprenticeship(s), skills, and any extra-curricular activities.

# Other Qualifications

Summarize special job-related skills and qualifications acquired from employment or experience.

# Employment Experience

All items must be completed. Attaching or enclosing a resume without completing the application form is insufficient and will not be accepted.

List your present or last job first. Please fill in all areas.

<b>1.</b>	Employer		Date Employed: From	To
	Address		Beginning Wage/Year:	Ending Wage/Year:
	Telephone Number(s)		Work Performed:	
	Job Title	Supervisor		
	Reason for Leaving			
<b>2.</b>	Employer		Date Employed: From	To
	Address		Beginning Wage/Year:	Ending Wage/Year:
	Telephone Number(s)		Work Performed:	
	Job Title	Supervisor		
	Reason for Leaving			
<b>3.</b>	Employer		Date Employed: From	To
	Address		Beginning Wage/Year:	Ending Wage/Year:
	Telephone Number(s)		Work Performed:	
	Job Title	Supervisor		
	Reason for Leaving			
<b>4.</b>	Employer		Date Employed: From	To
	Address		Beginning Wage/Year:	Ending Wage/Year:
	Telephone Number(s)		Work Performed:	
	Job Title	Supervisor		
	Reason for Leaving			

If you need additional space, please continue on a separate piece of paper and attach.

Job descriptions for jobs currently advertised are available on the website. These job descriptions contain information about the essential functions of the job(s) for which you are applying. Do not answer the following question unless you have been informed about the qualifications required in the job(s) for which you are applying.

Are you capable of performing the activities involved in the job(s) for which you have applied in a reasonable manner?

Yes ☐

No ☐

# Additional Information

All items must be completed. Attaching or enclosing a resume without completing the application form is insufficient and will not be accepted.

## Specialized Skills

Web Technologies	Computer Systems	Licenses & Certifications	Programming
<input type="checkbox"/> HTML	<input type="checkbox"/> M/S Windows XP	(List):	<input type="checkbox"/> Visual Basic
<input type="checkbox"/> CSS	<input type="checkbox"/> M/S Windows Vista	_____	<input type="checkbox"/> C++
<input type="checkbox"/> JavaScript	<input type="checkbox"/> M/S Windows 7	_____	<input type="checkbox"/> .NET
<input type="checkbox"/> PHP	<input type="checkbox"/> M/S Server 2003	_____	<input type="checkbox"/> Delphi
<input type="checkbox"/> MySQL	<input type="checkbox"/> M/S Server 2008	_____	<input type="checkbox"/> Windows Script
<input type="checkbox"/> XML	<input type="checkbox"/> M/S Exchange	_____	<input type="checkbox"/> Java
<input type="checkbox"/> Flash	<input type="checkbox"/> M/S Active Directory	_____	<input type="checkbox"/> Database Design/Programming
<input type="checkbox"/> Other (Please List)	<input type="checkbox"/> Mac/Apple	_____	<input type="checkbox"/> Other (Please list)
_____	<input type="checkbox"/> Linux/Unix	_____	_____
_____	Other: _____	_____	_____

For candidates applying for Web Development positions, please list three URL links to websites you have produced.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Residential History:

Please provide all addresses resided in for the past seven (7) years. List ***most current*** residential address first.

Physical Street Address _____	City _____	State _____	County _____	# Years Resided _____
Physical Street Address _____	City _____	State _____	County _____	# Years Resided _____
Physical Street Address _____	City _____	State _____	County _____	# Years Resided _____
Physical Street Address _____	City _____	State _____	County _____	# Years Resided _____
Physical Street Address _____	City _____	State _____	County _____	# Years Resided _____

## References

You must provide at least three. Do not list family members.

Name _____			Telephone Number _____
Address _____	City _____	State _____	Zip Code _____
Name _____			Telephone Number _____
Address _____	City _____	State _____	Zip Code _____
Name _____			Telephone Number _____
Address _____	City _____	State _____	Zip Code _____

## Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application including a background and/or credit check as may be necessary in arriving at an employment decision. I affirm that I have a genuine intent of employment and no other purpose in applying for a job with Omega Technology Group, Inc.

I understand that false or misleading information given in my application material or interview(s) may result in disqualification, or if employed, discharge. I understand that I am required to abide by all rules and regulations of the employer. I understand that the needs of the employer may make the following conditions mandatory: overtime, shift work, rotating work schedule, or a work schedule other than Monday through Friday. I hereby give my consent & accept the above conditions.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_